



2023 Tri-State Conference Survival Guide

Navigating the FUTURE

General Information

- Conference Location:
Hyatt Regency Dulles
2300 Dulles Corner Blvd.
Herndon, VA 20171
(703) 713-1234
- Parking at the hotel is complimentary (\$10 per night fee is waived)!
- No dress code! Dress as you would like; conference rooms can get chilly sometimes, so plan accordingly in case you need a layer. No requirements for meals or activities 🍷 You are welcome to wear a costume on Monday night for pre-Halloween, but you do not have to!
- Conference registration will be in the Cirrus Foyer.
- **Wi-Fi password: SoFi2023**
- Hotel check out at the Hyatt Regency Dulles is at 12:00 pm.
- Don't forget to update your profile to volunteer for committees! Tri-State's success depends on great volunteers, like you!! Just log into your profile and make edits!
- Look for the conference committee to answer any questions you have. We are happy to help!

Sponsored Items

- **Thank you to the following sponsors of these items!**
 - **Citizens:** Lanyards and name badges
 - **College Ave Student Loans:** Water cups
 - **Earnest:** 360° photo booth
 - **Sallie Mae:** Conference bags
 - **Sierra-Cedar:** Afternoon break on Monday
 - **SoFi:** WiFi password

Exhibitors

Thank you to all our exhibitors for being here and helping make this conference a success!
Attendees—please visit the exhibitor tables in the Cirrus Ballroom!



Airport Shuttle:

- Complimentary airport shuttle service is available 24 hours a day to and from Dulles International Airport.
- The shuttle departs the hotel every 30 minutes at the top of the hour.
- The driver will pick you up outside Ground Transportation (lower level) at the Hotel Shuttle stations located at curb 2B or 2G.

NASFAA Credential Registrants

- If you signed up for NASFAA Credential sessions (one or both) on your conference registration, you can attend these sessions on the agenda. If you didn't sign up, there may still be room for you to attend. Please proceed to the Cirrus Ballroom for these sessions.
- NASFAA Credentials are as follows:
 - **Satisfactory Academic Progress (SAP):** Sunday, 10/29/23, 10:00 am – 1:00 pm (no lunch will be provided, so please plan accordingly to grab lunch before the conference kickoff at 2:00 pm)
 - **Professional Judgment (PJ):** Monday, 10/30/23, 8:30 am – 11:30 am

Moderators

- When you check in at the registration table, you will receive information about the session you will be moderating, including the bio of your presenter(s).
- Remind presenters to send their presentations to Katrina Delgrosso at kdelgrosso@collegeave.com to post after the conference for attendees.

Speakers/Presenters

- Speakers should bring their own laptops for their presentations. If you need accommodations otherwise, please contact Katrina Delgrosso at kdelgrosso@collegeave.com or stop by the conference registration desk.
- Presentations will be posted on the Tri-State website after the conference (if received by the presenter).
- Thank you for sharing your expertise with Tri-State members!

Menu/Food

- All your meals are included in your conference registration!
- If you completed the survey for your meal selection for Sunday night, your meal ticket will be provided with your name badge and lanyard. **If you did not select yet, please ask at the conference registration table for a ticket.**
- You will need to take your Sunday night meal ticket with you to dinner and provide the ticket to the server (lay it on the table near your plate and they will see it).
- If you previously indicated dietary restrictions on your conference registration, your information was already passed along to the hotel staff. Someone will reach out to you at the conference from the committee for more information (Katrina Delgrosso or Mason White).
- The menu is as follows:



MENU

SUNDAY:

AFTERNOON BREAK: TRAIL MIX STATION, BROWNIES, WARM SOFT PRETZELS, COLD BEVERAGES

PLATED DINNER: FRENCHED CHICKEN AND PETITE FILET DUO OR SHITAKE, ZUCCHINI AND SQUASH RISOTTO*, BABY SPINACH SALAD, DECADENT CHOCOLATE MOUSSE

MONDAY:

BREAKFAST BUFFET: HARDWOOD SMOKED BACON, GRILLED TURKEY SAUSAGE PATTIES, BREAKFAST POTATOES, BRIOCHE FRENCH TOAST

MORNING BREAK: HOT BEVERAGES

LUNCH BUFFET: SOUP, GARDEN SALAD, MEDITERRANEAN QUINOA SALAD, OVEN ROASTED TURKEY BREAST AND SWISS ON CIABATTA, BLT & PIMENTO CHEESE SANDWICH, SHRIMP PO BOY ON HOAGIE ROLL, GRILLED PORTOBELLO MUSHROOM/BABY SPINACH/ROASTED PAPPERS/TAPENADE WRAP, HOUSE CHIPS, ASSORTED HOME BAKED COOKIES, CARROT CAKE

AFTERNOON BREAK: HOME BAKED COOKIES, CHOCOLATE COVERED STRAWBERRIES, TOASTED PITA CHIPS/HUMMUS, SLICED VEGETABLES, COLD BEVERAGES

DINNER BUFFET: VIVO ITALIANO: CAESAR SALAD, CAPRESE SALAD, PARMESAN CRUSTED BONELESS CHICKEN BREAST, GRILLED SALMON PUTTANESCA, BAKED RIGATONI, GRILLED FLANK STEAK, HERB ROASTED POTATOES, MARINATED AND GRILLED VEGETABLES, TIRAMISU, ITALIAN PASTRY FLIGHTS

TUESDAY:

BREAKFAST BUFFET: HARDWOOD SMOKED BACON, COUNTRY SAUSAGE LINKS, HASH BROWNS, GRIDDLE PANCAKES

MORNING BREAK: HOT BEVERAGES

*TAKE YOUR TICKET FOR YOUR PRE-SELECTED CHOICE WITH YOU TO DINNER!



ENJOY!



Entertainment

- **Baby picture contest with prizes!** Guess the conference committee and Tri-State Executive Board! We will have “then” and “now” pictures for you to compare and guess who is who! The contest will start Sunday afternoon through Tuesday morning. Your entries will need to be submitted by the end of breakfast on Tuesday and you need to be present to win! We will draw three winners.
- **Sunday night:** We will have “**Decades Trivia**” immediately following dinner, so please join us and try your best at winning gift cards for prizes with your team at your dinner table!
- **Monday night:** We are going to have the following after dinner, so please join us!
 - **360° photo booth!** Have you ever tried this? It is very fun! You will receive your photos immediately after taking your pictures! **Sponsored by Earnest.**
 - **DJ and dancing** (we are happy to have DJ Hector back this year, which was very fun!)
 - **Pumpkin decorating** (we supply everything you need!) with prizes for:
 - Scariest
 - Most creative
 - Funniest

Charity Basket Raffles and 50/50 Drawing

- All proceeds will benefit the Tri-State Student Scholarship program.
- **50/50 drawings:**
 - We will offer an arm’s length for \$5!
 - We will sell 50/50 raffle tickets throughout the conference and draw the winner on Monday night at dinner! Cash only for the 50/50 ticket sales at the conference registration table or watch for conference committee members to be walking around with the roll of tickets!
 - You will need to be present to win.
- **Charity basket raffles:**
 - If you are interested in donating towards our Tri-State Scholarship and want to donate an item, please bring it with you for the charity raffle table!
 - Purchase raffle tickets at the conference registration table starting Sunday afternoon 12 pm through Tuesday 9:30 am. Listen for announcements about the charity raffle throughout the conference.
 - Winners will be announced on Tuesday morning between 10:30 and 10:45 am (between NASFAA’s two sessions in the Cirrus Ballroom). You do not need to be present to win, but your ticket does, so if you are not able to attend, please give your tickets to someone who can bring your winnings to you after the conference!
 - Ticket Costs: \$10 for one sheet or \$20 for three sheets of raffle tickets (cash or Venmo accepted).

Exhibitor Set Up/Teardown

- The vendor area for the conference is in the Cirrus Ballroom. This is also the location for conference meals, breaks and large sessions.
- Vendor set-up time: Sunday, October 29th from 8:00 am – 12:00 pm.
- Vendor breakdown time: Tuesday, October 31st from 11:45 am – 1:00 pm, *immediately following the last session of the day in the Cirrus Ballroom*. If you need to break down prior to Tuesday sessions, please do not break down during the NASFAA sessions, as they are in the same room, and we need to be respectful of the presenters.
- Set-up: Boxes shipped to the facility will be moved to the Cirrus Ballroom on Saturday, October 28th for you.
- Choose your booth location once you arrive for set-up. Your booth location will be on a first-come, first-served basis.
- Breakdown: Boxes to be shipped after the conference may be left in the Cirrus Ballroom. If vendors need to ship anything back out from the hotel, they can pack and label their boxes with return labels. Then please call the carrier and schedule a pickup. Banquet staff will take the boxes to the loading dock for pickup.
- If you have questions, please locate or email Anne Traverso from SoFi (atraverso@sofi.org) or Darwin Morency at Sallie Mae (Darwin.morency@salliemae.com).

Your 2023 Tri-State Conference Committee

If you have any questions or need assistance, please find one of us on the conference committee at the registration table or otherwise!

Katrina Delgrosso, College Ave Student Loans, Co-Chair
Mason White, Salisbury University, Co-Chair
Andrea Cipolla, University of Maryland – Baltimore County
Anne Traverso, SoFi
Beth McSweeney, PNC
Charles Scheetz, Hagerstown Community College
Dani Hollis, Howard University
Darwin Morency, Sallie Mae
Eddie Hill, Citizens
Kara Layfield, Salisbury University
Pat Shoemaker, Anne Arundel Community College
Rosina Delp, University of Delaware
Sharon Wilson, University of Delaware
Sherise Morris, Wilmington University
Susan Erb, Hood College
Tameka Cruz, Montgomery College

Have fun at the conference!

